

# ANNUAL REPORT RANGITAIKI SCHOOL YEAR ENDING 2018



# Annual Report

**Rangitaiki Primary School Board of Trustees**

**Board of Trustee's and Principal Annual Report**

**Year ending 31 December 2018**

## **GENERAL:**

2018 has been another very successful and rewarding year for the children, staff and people associated with Rangitaiki Primary School. This report is a summary of just some of the key matters and issues that the Board of Trustees has been involved in and able to achieve during 2018.

Due to the dedication of the Board, the professionalism of the staff and excellent support from the school community, we have had a most successful year at Rangitaiki School. This year there has been a continued emphasis on high quality teaching and learning, as well as excellent individual student and school-wide achievement outcomes.

The school has again been able to offer the students a wide range of curricular activities throughout the 2018 school year with a particular focus on providing accessible education to foster life-long learning. We were very focused on making strong connections with Taupo Township and offering our children experiences with other schools and places as well as learning about our own country community.

The Board feel it is important that we help prepare our students for the world they will face in the future and to make them 'lifelong learners', by encouraging them to take a greater responsibility for their own learning.

During 2018 the Board of Trustees included **Christina Bunny, Claire Hall, Andrea Haycock, Amanda Solomann** and **Lorraine Fawkner**.

## SUCSESSES:

- \*Our school chicken coop received 2 roosters from Kitch Doctor.
- \* Hatching our first chicken.
- \* Awesome achievement results for reading, writing and mathematics.
- \*Taking part in interschool events.
- \* Teachers and Principal joining local cluster groups for PD. Taupo C.O.L and C.P.P.A
- \* School Facebook page.
- \* School SeeSaw app linking school and home in real time.
- \* Christmas concert.
- \*Trillion Trek / Variety Bash came in March and donated lots of goodies to our children as well as having lots of fun.
- \*Visit to Taupo Landfill with Mrs Patterson and Mrs Driver
- \*School Athletics Day and interschool Athletics day.
- \*Tea Party for Patsy
- \*Wearable arts fashion parade
- \*Have a go hockey
- \* Matthew Grutas won the AAA award.
- \*Rock n Roll lunch concert
- \*Bike Taupo came to school
- \*Country Garage Sale
- \*Swimming lessons at A.C Baths
- \*Letters to and from Iron men.
- \*Wool Shed container visited our school.
- \*New Blinds installed
- \*Music lessons at school
- \* Started science lessons each week. ( house of science)
- \*Pen friends at Tauhara Primary School
- \*Taupo Cruise Cat trip
- \*Speeches on Native Nz onto youtube
- \*New school Website
- \*Picnic at the Kaimanawa Wall
- \*Interschool Cross country
- \*Started Fish n chip Fridays
- \*End of term concert. Line dancing

\*Triple A day winner Matthew Grutas.

\*Community picnic at school with family games.

\*Waiokaka lodge camping trip. –Helisika, Te Mata trust, Ben Hall and our parent helpers.

\*Perching a new ride on mower.

## **CHALLENGES:**

\*Gypsy day (when farm staff move around) impacts on the school in many ways, roll of school, learning for children, data for ministry, school culture.

\* Our roll in 2018 started with 6 students and ended with 11. During 2018 we had 7 students enrol and 2 leave.

\*Fundraising has been hard this year as we seem to be asking the same people for help or money each time.

\* Involving new families in school activities.

\* Finding the time/ energy and expertise to apply for funding.

\* The playgroup again continues to be a challenge.

\* Finding funding and people to do maintenance jobs. (lawns, gardens, repairs, maintenance)

## **CURRICULUM:**

Successful teaching and learning programmes were again developed and implemented in all areas of the national curriculum during 2018.

Priority was given to;

**Raise the achievement in Reading for years 0-3**

**ESOL students to improve in all areas of the curriculum**

**Extend children with technology, art , science and music**

**Give students rich experiences in and outside the school community.**

**Market the school to build the roll.**

We employed a music teacher, Students attended events in Town, 1x student enrolled in the SPELD programme, iPad grant applied and received for 1x student with WordQ to assist with dyslexia. Writing moderation workshops attend by Andrea. Write that essay programme started with years 3-5. COL target – literacy. New reading books and library books purchased. New reading and literacy games purchased, Andrea won scholarship in grad diploma in Teaching English as an additional language (Passed year one of two year course). Communication plan developed by board. Multi-cultural celebrations with song and dance. Lessons on identity and culture. House of science kits purchased and used weekly with students. Flyers sent to pre-schools.

Our AT or Above achievement rate at the end of the year was;

Reading – 2017 (50%) At or Above, 2018

**Other curriculum results were:**

Writing- 2017 ( 83%) At or Above, 2018

Mathematics – 2017 ( 100 % )At or Above, 2018

Rangitiaki School is part of the Taupo Community of Schools/Learning (CoL) and within its Memorandum of Agreement it, states, “Schools in the CoS/CoL will develop school specific Kawenata agreements with Ngati Tuwharetoa Iwi. These agreements ensure elements of Tuwharetoa are alive in local school curriculum”. From the submission to become a CoL, it states, “The Community will work together with Tuwharetoa iwi and the Tuwharetoa Education Plan to engage and accelerate achievement for this group and all learners with their parents, family and whānau. We believe that what benefits Māori learners’ benefits all learners.”

## **Specific Targets and results for 2017**

### **Strategic Target 2: Reading**

#### **Strategic Goal:**

To increase the number of 0-3 students achieving in reading

#### **Evaluation:**

New reading books were purchased. A new teacher was employed to work with students that were below.

Next year the focus will be on reading again and also the deeper features of writing.

Andrea has won a scholarship to study teaching English as second language at Waikato University.

## **Other information**

School planning, assessment and evaluation, as well as reporting to parents and the community, were again well evidenced in 2018

The school Facebook page was developed in 2014 and was actively used by nearly all our parents. In 2016 we implemented the use of the Seesaw app. This app enables students to upload work samples, record messages, take photos and add them to their own journal page on the app for their parents to view and record a comment/ feedback for their child. We have seen all families using the app well and have noticed the children enjoy posting work samples and new learning as well as capturing student voice. We hope to have the entire school community using the app with more focus put on learning objectives and feedback in 2019 as it will replace our learning portfolios. The posts will be linked to learning goals. Objectives will be clearly stated.

We developed our new webpage in 2018 so that newsletters and photos can be viewed through that media.

Throughout the year a variety of school programmes, events and activities were once again offered for the students, staff and community:

*Parent/ Teacher interviews*

*Principal Conferences – June*

*Principal retreat with Central Plateau Principals association. -June*

*Active roll with Community of Learning.*

*Teacher specialist in Writing with “write that essay”*

*Principal appraisal started and finished in Dec.*

*Swimming AC Baths*

*Playgroup*

*Calendar Art*

*Board of Trustee’s training NZSTA*

*Interschool cross country*

*Water day*

*Signed off 10ypp with Opus*

*Planned 5ypp project of outdoor learning environment.*

## **Self-Review:**

The School Charter, Strategic Plan and the Annual plan, along with the School goals and targets for 2018 were all written and presented to the Board in March before being sent to the Ministry of Education for ratification. The Principal and staff ensured that the Board was kept abreast of curriculum developments and policy reviews.

The school performance, related to the targets, will form the basis for future school planning and reporting in 2019 and beyond.

The targets relate to the three strategic goals of Literacy, Numeracy and Reading. The School reported regularly to the school community through the Community newsletter.

As part of our Self Review programme during 2018, policies were reviewed and updated throughout the year and we joined up with Schooldocs to make this process easier, manageable and professional.

The major focus for our Self Review Programme for 2019 will be; growing our school and continuing the development of our school Charter to meet the needs of a continually changing school roll. We will stick to our new review schedule to help meet our self- review goals.

The board will continue with Board training offered by NZSTA concentrating on the areas of responsibility, self-review and running successful meetings.

The teaching staff will work on successful ways to document the schools local curriculum to retain the uniqueness of our country school.

Teaching staff will partake in PD to encourage student voice and student lead learning at Rangitaiki School.

The new Seesaw site that we are using for student voice and as an online learning journal for students and families is working well so we continue to promote this in 2019

Students in 2019 will have better knowledge of where they are at in all areas of the curriculum and the pathway to the next stage. This will be evident in their work books and on the Seesaw app.

Teachers will take part in ongoing curriculum review and development. They will take part in professional development in the area of programme development. They will enhance assessment/ moderation processes to make reliable judgements about students' achievement.

## **Personnel:**

During the 2018 year Rose Patterson was principal release for 1 day per week.

During 2018 we had no difficulty obtaining relieving teachers.

We employed several new cleaners in 2018. Muriel and Freedom didn't last very long as circumstances in their life made them have to resign. We currently have Taila cleaning for us an hour a day.

All teaching staff and non-teaching staff were involved in programmes of professional development, attending a number of in-service as well as being involved in a number of in school professional development initiatives.

Our teaching staff are all registered and have annual appraisals.

The school has an EEO policy that is referred to when required.

### **Finance and Property:**

The annual accounts prepared by Education Services (Napier) Ltd were sent to Owen McLeod for auditing.

Reliable and timely financial reports were presented at each monthly Board of Trustees meetings by Lorraine Fawkner, our financial adviser on the Board of Trustees.

We obtained **Network bus funds of \$ 5552.45**

Other donated money this year came from; **Iron Kidz \$300, Paul O'Hagan \$ 487.60 .**

**TOTAL DONNATED: \$1202.10**

We were very lucky to be sponsored a trip into the Waiokaka hut for two nights. This trip was donated by Helisika (two helicopter trips in and out) and The Te Mata trust for the 2 nights in the hut.

Grants that were successful in 2018 were from Southern **Trust \$4000 . \$ 814 from REAP** for the reading eggs subscription and reading books . Assisted technology \$ , CPPA Conference funds \$ , don LE prou \$ , Taupo Rotary Club \$ , for blinds.

**TOTAL GRANTS \$ 4814.00**

The school did its own fundraising during the year and made **\$ 55.94 from Pet Day, \$128 from Eggs , \$ 54.00 Calendar art.**

**TOTAL FUNDRAISING \$237.94**

### **Kiwisport:**

Kiwisport is a Government funding initiative to support student's participation in organised sport. In 2018 the school received total Kiwisport funding of **\$382.55** (excluding GST). The funding was spent on cricket, and athletics tuition.



## **Health and Safety:**

All buildings were regularly checked each term for health and safety compliance issues. Records of this are kept in the Argest folder. The school maintained its existing Building Warrant of Fitness and electrical warrant of fitness. An evacuation exercise was carried out several times a term for both fire and earthquakes and lockdowns.

Policies and procedures regarding the health and safety of staff and contractors were updated.

The Accident and Injury Register was maintained in the school staffroom. Regular contact was made with our Public Health Nurse to discuss any issues we were having and inform us of any new illnesses to watch out for.

All EOTC experiences were planned using the school RAM's Forms to cover the levels of risk.

To support our Sun Safe Policy, the school provide, umbrellas, wide brim bucket hats and sunblock for all students.

## **General Compliance:**

The school was open for the required number of half days. (388.)

There were no stand downs or suspensions in 2018

All other items of compliance as indicated in NAG#6 (administration and legislation) were successfully completed by the Board during 2018.

We finished the 2018 school year with a roll of 11.

Christina Bunny  
Chairperson

Andrea Haycock  
Principal