

# ANNUAL REPORT RANGITAIKI SCHOOL YEAR ENDING 2019



# Annual Report

## Rangitaiki Primary School Board of Trustees

### Board of Trustee's and Principal Annual Report

#### Year ending 31 December 2019

#### GENERAL:

2019 has been another very successful and rewarding year for the children, staff and people associated with Rangitaiki Primary School. This report is a summary of just some of the key matters and issues that the Board of Trustees has been involved in and able to achieve during 2019.

Due to the dedication of the Board, the professionalism of the staff and excellent support from the school community, we have had a most successful year at Rangitaiki School. This year there has been a continued emphasis on high quality teaching and learning, as well as excellent individual student and school-wide achievement outcomes.

The school has again been able to offer the students a wide range of curricular activities throughout the 2019 school year with a particular focus on providing accessible education to foster life-long learning. We were very focused on making strong connections with Taupo Township and offering our children experiences with other schools and places as well as learning about our own country community.

The Board feel it is important that we help prepare our students for the world they will face in the future and to make them 'lifelong learners', by encouraging them to take a greater responsibility for their own learning.

During 2019 the Board of Trustees included **Christina Bunny, Claire Hall, Andrea Haycock, Amanda Solomann** and **Lorraine Fawkner**. During the year Amanda Solomann stood down from the board and Lindsay Donoghue and Nelson Tanner were elected as a result of the triennial board elections.

## **SUCSESSES:**

### **Andrea**

NZPF conference Auckland

CPPA retreat Hamilton

Taupo Police meet and greet evening

CPPA Ski lodge visit.

NZSTA succession workshop planning Margret Robbie

NZEI sharing afternoon

Boys Literacy workshop- Hamilton

Incredible Years Course – March- November.

Massey TEAL Certificate. (Post grad certificate)

COL meetings

Quiz night – Rotorua Principals.

Auditory Processing workshop

First Aid course

UBRS (behaviour) course Hilltop – November

### **School**

Iron kids- February

Ski Trip – August

Random Acts of Kindness week.

Working Bee – Bike track

Swimming- March

New Lego Robots.

Athletics

Great Friends Day -Celebration of learning

Music lessons

Tennis Lessons

Visit to Prawn Park

Visit to Rock wall

Fire Wise course

Board Elections

Life Education Trust visit

Speeches

School building and roof was painted

Opepe bush walk trip

Library visit

A.C Bath's swimming trip

Whisky joined school.

School BBQ social evening

Xmas concert

New outside learning space- Xmas holidays.

New baby chickens.

## **CHALLENGES:**

\*Gypsy day (when farm staff move around) impacts on the school in many ways, roll of school, learning for children, data for ministry, school culture.

\* Our roll in 2019 started with 7 students and ended with 6. During 2019 we had 5 students enrol and 3 students leave.

\*Fundraising has again been challenging this year as we seem to be asking the same people for help or money each time.

\* The playgroup again continues to be a challenge but that should be better next year now we have moved it to school and changed the day to Thursday and have Lucy McBeth running it.

## **CURRICULUM:**

Successful teaching and learning programmes were again developed and implemented in all areas of the national curriculum during 2019.

Priority was given to;

Extend children with technology, art, science and music.(Strategic aim 1)

Give students rich experiences in and outside the school community.

Students to reach appropriate reading curriculum stage by end 2019. (Strategic aim 1 and 4)  
Improvement in spelling across school by end of 2019

Students that are resilient and adaptable

What we did:

We achieved all our annual goals.

We employed a music teacher for 3 terms to teach the children Ukulele, key board and singing. The children performed at informal concerts at the end of each term.

We bought a new Ipad and some robots to teach coding to the students.

We changed our reading time to maximise the time spent on reading. We trialled books with the reading pen for two of our students. We used the Agility with sound programme for spelling.

2 X teachers completed the Incredible Years programme and used the techniques to support classroom behaviour.

Rose Patterson took part in the SPELD programme training.

The children took part in many outside school events and trips. Including, swimming, interschool activities, skiing trips and hiking.

An inquiry unit was completed on 'Kindness' and a PowerPoint of our learning journey shared at a NZEI sharing afternoon.

The Principal bought a new puppy for the school after seeing the value of a school therapy dog in Tauranga while on a Principals PD retreat.

## RESULTS;

Our AT or Above achievement rate at the end of the 2019 year was;

Reading – At or Above = 71%

- The two children that did not reach At or Above had recently enrolled in our school and had missed a lot of school time prior to enrolling at Rangitaiki School.

### **Other curriculum results were:**

Writing- At or Above = 85%

Mathematics – At or Above = 85%

Rangitaiki School is part of the Taupo Community of Schools/Learning (CoL) and within its Memorandum of Agreement it, states, "Schools in the CoS/CoL will develop school specific Kawenata agreements with Ngati Tuwharetoa Iwi. These agreements ensure elements of Tuwharetoa are alive in local school curriculum". From the submission to become a CoL, it states, "The Community will work together with Tuwharetoa iwi and the Tuwharetoa Education Plan to engage and accelerate achievement for this group and all learners with their parents, family and whānau. We believe that what benefits Māori learners' benefits all learners."

## **Specific Targets and results for 2019**

### **Strategic Target 2: Reading**

#### **Strategic Goal:**

**Students to reach appropriate reading curriculum stage by end 2019. (Strategic aim 1 and 4)**  
**Improvement in spelling across school by end of 2019**

#### **Evaluation:**

At the start of 2019 3 students were reading below the expected level for their age. 28%

At the end of 2019 2 students were reading below their expected level for their age. 28%

- The 3 that were below at the start of the year had all reached the required level for their age at by the end of the year.
- The 2 students reading below at the end of the year were both new students to our school. One of which hadn't started school till he was 6 years old and the other had missed over 2 years of schooling.

#### **Other information**

School planning, assessment and evaluation, as well as reporting to parents and the community, were again well evidenced in 2019

The school Facebook page was developed in 2014 and was actively used by nearly all our parents. In 2016 we implemented the use of the Seesaw app. This app enables students to upload work samples, record messages, take photos and add them to their own journal page on the app for their parents to view and record a comment/ feedback for their child. We have seen all families using the app well and have noticed the children enjoy posting work samples and new learning as well as capturing student voice. We hope to have the entire school community using the app with more focus put on learning objectives and feed back in 2019 as it will replace our learning portfolios. The posts will be linked to learning goals. Objectives will be clearly stated.

We developed our new webpage in 2018 so that newsletters and photos can be viewed through that media.

Throughout the year a variety of school programmes, events and activities were once again offered for the students, staff and community:

*Parent/ Teacher informal interviews throughout the year.*

*Principal Conferences*

*Principal retreat with Central Plateau Principals association.*

*Active roll with Community of Learning.*

*Principal appraisal started in Feb and finished in Dec.*

*Swimming AC Baths*

*Playgroup*

*Calendar Art*

*Board of Trustee's training NZSTA*

*Planned 5ypp project of outdoor learning environment.*

## **Self-Review:**

The School Charter, Strategic Plan and the Annual plan, along with the School goals and targets for 2019 were all written and presented to the Board in March before being sent to the Ministry of Education for ratification. The Principal and staff ensured that the Board was kept abreast of curriculum developments and policy reviews.

The school performance, related to the targets, will form the basis for future school planning and reporting in 2020 and beyond.

The targets relate to four strategic goals of Literacy, Numeracy and Reading and a future focused goal. The School reported regularly to the school community through the Community newsletter.

As part of our Self Review programme during 2019, policies were reviewed and updated throughout the year and we continued with Schooldocs to make this process easier, manageable and professional.

The major focus for our Self Review Programme for 2020 will be; growing our school and continuing the development of our school Charter to meet the needs of a continually changing school roll. We will stick to our new review schedule to help meet our self-review goals.

The board will continue with Board training offered by NZSTA concentrating on the areas of responsibility, self-review and running successful meetings.

The teaching staff will work on successful ways to document the schools local curriculum to retain the uniqueness of our country school.

Teaching staff will partake in PD to encourage student voice and student lead learning at Rangitaiki School.

The Seesaw site that we are using for student voice and as an online learning journal for students and families is working well so we continue to promote this in 2020. Students in 2020 will have better knowledge of where they are at in all areas of the curriculum and the pathway to the next stage. This will be evident in their work books and on the Seesaw app.

Teachers will take part in ongoing curriculum review and development. They will take part in professional development in the area of programme development. They will enhance assessment/ moderation processes to make reliable judgements about students' achievement.

## **Personnel:**

During the 2019 year Rose Patterson was principal release for 1 day per week.

During 2019 we had no difficulty obtaining relieving teachers.

Taila finished cleaning for us during 2019 and we were left without a cleaner. Both Lorriane and Andrea took over the cleaning of the school.

All teaching staff and non-teaching staff were involved in programmes of professional development, attending a number of in-service as well as being involved in a number of in school professional development initiatives. Lorraine attended professional development at a workshop for office management. Andrea completed her first aid refresher.

Our teaching staff are all registered and have bi-annual appraisals.

The school has an EEO policy that is referred to when required.

## **Finance and Property:**

The annual accounts prepared by Education Services (Napier) Ltd were sent to Owen McLeod for auditing.

Reliable and timely financial reports were presented at each monthly Board of Trustees meetings by Lorraine Fawcner, our financial adviser on the Board of Trustees.

We obtained Network bus funds of \$ 5987.45

Other donated money this year came from; . Balance fertilizer promotion \$450 ( chook food, leaving gift, xmas gifts students, xmas decorations , \$200 Light wire ( robotic cat), \$1000 CPPA ( conference)

**TOTAL DONNATED: \$1650**

Grants that were successful in 2019 were from REAP \$ 854 (music, reading resources) Pub Charity \$750 (Pub charity – swimming van)

**TOTAL GRANTS \$ 1604.00**



The school did its own fundraising during the year. School photos \$23.00, Kiwi gumboot day \$23.70, Smencils \$10.50, First aid kits \$ 168.00, Calendar art \$8.00, Eggs \$81.00

**TOTAL FUNDRAISING \$314.20**

.

### **Kiwisport:**

Kiwisport is a Government funding initiative to support student's participation in organised sport. In 2019 the school received total Kiwisport funding of \$40.72 (excluding GST). The funding was spent on tennis lessons.

### **Health and Safety:**

All buildings were regularly checked each term for health and safety compliance issues. Records of this are kept in the Argest folder. The school maintained its existing Building Warrant of Fitness and electrical warrant of fitness. An evacuation exercise was carried out once a term for both fire, earthquakes and lockdowns.

Policies and procedures regarding the health and safety of staff and contractors were updated.

The Accident and Injury Register was maintained in the school staffroom. Regular contact was made with our Public Health Nurse to discuss any issues we were having and inform us of any new illnesses to watch out for.

All EOTC experiences were planned using the school RAM's Forms to cover the levels of risk.

To support our Sun Safe Policy, the school provide, umbrellas, wide brim bucket hats and sunblock for all students. We are all looking forward to having our shaded area constructed in early 2020 to use for lunch, as an outside learning space and for the community to utilise.

### **General Compliance:**

The school was open for the required number of half days. (390.)

There were no stand downs or suspensions in 2019

All other items of compliance as indicated in NAG#6 (administration and legislation) were successfully completed by the Board during 2019.

We finished the 2019 school year with a roll of 7.

Christina Bunny  
Chairperson

Andrea Haycock  
Principal

